

ANNUAL COUNCIL

**REPORT OF THE DIRECTOR OF GOVERNANCE & LEGAL SERVICES &
MONITORING OFFICER**

ELECTION OF CHAIRS AND DEPUTY CHAIRS OF COMMITTEES

Reason for Report

1. The purpose of this report is to facilitate the election of Chairs and Deputy Chairs for each of the committees

Background

2. Agenda Items 12 and 14 outlined matters relating to the establishment of Committees, together with their composition and allocation of seats in accordance with the statutory provisions on political balance.

Issues

3. The Constitution provides that the Chair and a Deputy Chair for each Committee shall be elected at Annual Council. In order to take those decisions, political groups will (at least in relation to any person to be nominated for appointment as Chair or Deputy Chair as the case may be) need to ensure that formal notice is given to the Proper Officer of the group's wishes that that person is nominated to the relevant Committee.
4. Legislation requires the politically proportional allocation of Scrutiny Chairs for Councils comprised of several political groups (pursuant to Part 6 of The Local Government (Wales) Measure 2011). The proportional allocation of Scrutiny Committee Chairs calculated in accordance with the principles set out in section 70 of the Local Government (Wales) Measure 2011, and discussed with the political groups, is shown in the Table A below:

TABLE A - Allocation of Chairs of Scrutiny in accordance with Political Balance

Groups	Allocation of Chairs	Political Balance
Labour	3	54.05%
Conservative	1	27.03%
Liberal Democrat	1	14.86%
Total	5	

5. Once the Council has determined the allocation of Scrutiny Chairs to each political group, the appointment of Scrutiny Chairs is to be made by the relevant group. Subject to Council approval of the proportional allocation of Scrutiny Chairs, political

groups are requested to provide notice of their proposed appointments to the Proper Officer to enable Annual Council to note the appointments.

6. Nominations to the following Chairs and Deputy Chairs need to be notified to the Proper Officer: -

TABLE B

	<u>Chair</u>	<u>Deputy Chair</u>
<u>Regulatory and Other Committees and Groups</u>		
Corporate Parenting Advisory Committee		-----
Constitution Committee		-----
Council Appeals Committee		-----
Democratic Services Committee		-----
Employment Conditions Committee		-----
Licensing Committee		
Public Protection Committee		
Planning Committee		
Pension Committee		-----
Bilingual Cardiff Working Group		-----
School Governor Panel		-----

***Note that the Chairs of the Audit Committee and the Standards & Ethics Committee are appointed by their respective Committees. The Chair of the Standards and Ethics Committee must be a non-Council (Independent) Member.*

	<u>Chair</u>	<u>Deputy Chair</u>
<u>Scrutiny Committees</u>		
Children & Young People Scrutiny		-----
Community & Adult Services		-----
Economy and Culture		-----
Environmental		-----
Policy Review & Performance		-----

7. Details of the nominations received will be provided on the amendment sheet at the Annual Council meeting.

Legal Implications

8. The Council Procedure Rules provide that, at the Annual Council meeting, the Council will elect a Chair and a Deputy Chair for each of the committees (Rule 2(b) (xv)). This report seeks nominations for the positions of Chair and Deputy Chair for each of the listed committees (and notes that nominees must have been validly nominated to the relevant committee under the separate Agenda item 13 on nominations to committees).

There are specific legislative provisions in respect of the Chairs of the following statutory committees:

Democratic Services Committee

12. The person appointed to Chair the Democratic Services Committee must not be a Member of the Executive Group i.e. the Chair cannot be a member of any political group included in the Cabinet (pursuant to sections 12 and 14 of the Local Government (Wales) Measure 2011).

Audit Committee

13. The Chair of the Audit Committee must be elected by the Committee and may be either a lay member or a non-executive group member (section 83).

Standards and Ethics Committee

14. The Standards Committees (Wales) Regulations 2001 provide that the Standards Committee Chair and Vice-Chair must be Independent Members of the Committee elected by the Committee (Regulation 22)

Scrutiny Chairs

15. As noted in the body of the report, Part 6 of the Local Government (Wales) Measure 2011 ('the 2011 Measure') requires the politically proportional allocation of Scrutiny Committee Chairs. The proportional allocation of Scrutiny Committee Chairs must be calculated in accordance with section 70 of the 2011 Measure and approved by Council. Once the Council has determined the allocation of Scrutiny Chairs to each political group, the appointment of Scrutiny Chairs is to be made by the relevant group.

Financial Implications

16. This proposal sets out a recommendation to allocated seats to Committees on the basis that the Committees remain unchanged for 2017/18. For the 2017/18 budget, the Council budget was approved with the Scrutiny budget reduced by £50,000. In the event that as part of Agenda Item 12 a decision is taken not to reduce the number of Scrutiny Committees then consideration needs to be given to finding alternative means of achieving a £50,000 saving.

RECOMMENDATIONS

The Council is recommended to

- (1) receive nominations and elects the Chairs and Deputy Chairs (as appropriate) to the Regulatory and Other Committees shown in paragraph 6 – Table B, and or any other such Committees that may be established;
- (2) approve the proportional allocation of Scrutiny Chairs as set out in paragraph 4, Table A of the report; and
- (3) subject to approval of recommendation (2), note the appointment of the Scrutiny Chairs in accordance with the wishes of Party Groups pursuant to Part 6 of The Local Government (Wales) Measure 2011.

DAVINA FIORE

Director Governance & Legal Services and Monitoring Officer

18 May 2017